

PROCEDURE

Vetting of applications for recognition of qualifications for purposes of applying for Professional Titles of Sports Trainer and Physical Exercise Technician

As provided under Article 12 of Directive 2001/55/EC, of the Council, of 20 July, on minimum standards for giving temporary protection in the event of a mass influx of displaced persons and on measures promoting a balance of efforts between Member States in receiving such persons and bearing the consequences thereof, as transposed into national law by means of Law 67/2003, of 23 August, Portugal published Council of Ministers Resolution 29-A/2022, of 1 March, which establishes the specific criteria for granting temporary protection to displaced persons from the Ukraine, as a consequence of the recent armed conflict in that country.

Subsequently, the following laws were published: Decree-Law 24-B/2022, of 11 March, which establishes exceptional measures under the ambit of the granting of temporary protection to displaced persons from the Ukraine and Decree-Law 28-B/2022, of 25 March, which establishes measures concerning the recognition of the vocational qualifications of beneficiaries of temporary protection under the ambit of the armed conflict in the Ukraine, in which under the terms of its Article 8, an ordinance will be approved by the area governing employment.

Against this background of humanitarian crisis and in order to ensure the measures and procedures contained in Decree-Law 28-B/2022, of 25 March, the following procedure has been drawn up:

1. The Present procedure seeks to establish the rules for the recognition of qualifications for purposes of requests for Professional Titles of Sports Coach and Physical Exercise Technician (Fitness Instructor) to the beneficiaries of temporary protection under Decree-Law 28-B/2022, of 25 March.
2. The recognition procedure for access to the Titles begins by means of an application submitted by the applicant.
3. Applications for recognition are submitted by email using the address titulos@ipdj.pt, on a template to be published under an Ordinance, in accordance with the provisions of Article 8(c) of Decree-Law 28-B/2022.
4. The applicant must attach to the application supporting declarations issued by the employers, with an indication of the positions and the time during which they were occupied, documents establishing the holder of the academic training and/or occupational training and certificates from all the training that the applicant intends to submit for accreditation of the training received in both formal and non-formal contexts.
5. Should the process be filed with the established legal documentation, the IPDJ shall issue a receipt, within 10 days, indicating that the application has been properly filed.
6. Should it be found that there is a need to make improvements to the process, the IPDJ shall issue an order indicating the improvements to be made to the process, within 10 days.
7. If in the reply to the invitation to improve the process the applicant claims the situation of war as a justification for the lack of documentation, the IPDJ may proceed in one of the following manners:
 - a) After evaluation of the documentation presented, proceed to an interview in order to attempt to determine the qualifications that may reasonably be considered held by the applicant;
 - b) Where it proves impossible to determine the qualifications by means of the process described under subdivision a), and the applicant wishes to obtain the Professional Title of Sports Coach, assistance shall be requested from the respective Sports Federation of the sport concerned, in order to determine the qualifications;

- c) Where it proves impossible to determine the qualifications by means of the process described under subdivision a), and the applicant wishes to obtain the Professional Title of Physical Education Technician (Fitness Instructor), assistance shall be requested from the Associação de Ginásios e Academias de Portugal (AGAP), in order to determine the qualifications.
8. In any of the situations provided under subdivisions b) and c), the applicant may be asked to undergo a test of competence.
9. The IPDJ shall issue a decision within 30 days of the end of the period established under point 5 or of the applicant's response to the order referred to under paragraph 6.
10. The issuance of Professional Titles of Sports Coach and Physical Exercise Technician (Fitness Instructor) to the beneficiaries of temporary protection is exempt of charges under the provisions of Article 6 of Decree-Law 24-B/2022, of 11 March.